

Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

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2019 SEP -5 AM 10: 52

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☐ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☐ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Stanford University's Hoover Institution

Private Sponsor(s) (list all): _____

Travel date(s): August 21-23, 2019

Name of accompanying family member (if any): n/a

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)


Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input checked="" type="checkbox"/> Actual Amount	\$617.00	\$400.00 (\$200/night)	\$168.49	None

Expenses for Accompanying Spouse or Dependent Child (if applicable):

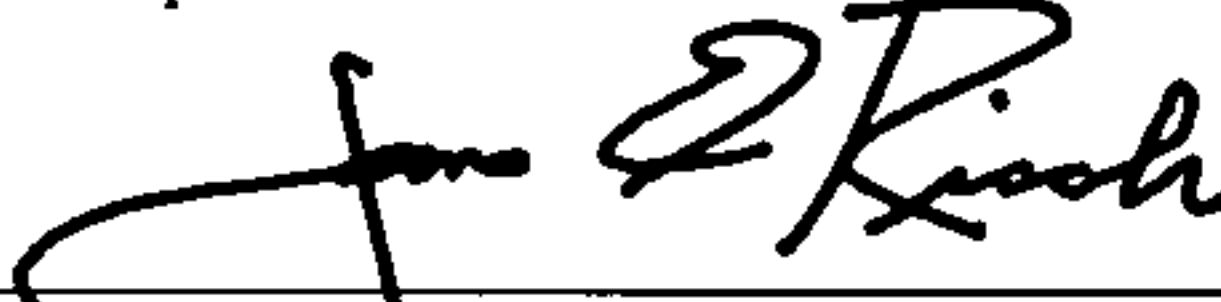
	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): See attached itinerary.

9/4/19 Scott Reber 
(Date) (Printed name of traveler) (Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

9/4/19 
(Date) (Signature of Supervising Senator/Officer)

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Date/Time Stamp:

Original submitted
7/15/19 @ 3:09 PM
ETHIC AUG13'19PM 3:11 MTJ

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics** in SH-220. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Scott Reber

Name of Traveler: _____

Senator Risch

Employing Office/Committee: _____

Stanford University

Private Sponsor(s) (list all):

8/21/19 - 8/23/19

Travel date(s): _____

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Palo Alto, CA

Destination(s): _____

Explain how this trip is specifically connected to the traveler's official or representational duties:

This trip gives Scott Reber the chance to discuss specific policy ideas and information relating to his specific policy portfolio that he covers for Senator Risch. For example, Scott works on health care policy and he will go over problems with health insurance markets with Kate Bundorf. He will also engage with Tim Kane on immigration issues relating to the economy and the benefits of migration. Over arching themes will also be covered relative to overall economic growth, debt and the socioeconomic gap. Those will discussions will be with Niall Ferguson, Eric Hanushek and John Cogan.

Name of accompanying family member (if any): N/A

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

8/13/2019
(Date)

Scott Reber
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

Senator James E. Risch

Scott Reber

I, _____ hereby authorize _____
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

08/13/19
(Date)

James E. Risch
(Signature of Supervising Senator/Officer)

Dear Mr. Reber,

We are pleased to inform you that you have been selected to participate in the Hoover Institution's Economic Fellowship Program. **To proceed, please confirm your agreement to attend by completing this form by the close of business on Friday, April 5th.**

Over the next few months you and your fellow program participants will participate in seminars featuring some of the Hoover Institution's premier economic scholars. These sessions will challenge you and help you wrestle with the important ideas that drive economic policy. The program will culminate in a two and a half day policy seminar on Stanford University's campus, the home of Hoover Institution's headquarters.

The first Fellowship seminar will take on May 2nd at 6:00pm on Capitol Hill (room forthcoming). The dates and times of confirmed Washington, D.C. seminars and the Stanford University staff delegation can be found in the program itinerary below. It is expected that you attend all Washington, D.C. events in order to attend the program on Stanford University's campus. Should you need to miss a session, please coordinate with Hoover Institution staff to find a suitable make up assignment.

If you have any questions, do not hesitate to contact Paige Mathes (spmathes@stanford.edu) or Trevor Carlsen (tcarlsen@stanford.edu). Again, thank you for your participation. We look forward to and expect an excellent program.

Sincerely,



Michael G. Franc
Director, Washington D.C. Programs
Hoover Institution, Stanford University

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): Stanford University's Hoover Institution
2. Description of the trip: An intensive program for Congressional staff which consists of three days of seminars, simulations, and keynote presentations.
3. Dates of travel: August 21-23, 2019
4. Place of travel: Stanford University, Stanford, CA
5. Name and title of Senate invitees: See attached list.
6. I *certify* that the trip fits one of the following categories:
 - ☐ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
 - OR –
 - ☒ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
 - AND –
 - ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
 - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
 - AND –
 - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

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☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

☒ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

- 12. Briefly describe the role of each sponsor in organizing and conducting the trip:**

travel/accommodation logistics, and required paperwork. Hoover staff will also be responsible for

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

Ideas that promote economic opportunity and prosperity while securing and safeguarding peace

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

latest of which was in April 2019 and had a similar format to this trip.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

Stanford University's Hoover Institution regularly sponsors policy panels and roundtables for think tank scholars, journalists, Congressional staff, executive branch officials, academics and members of the public.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input type="checkbox"/> Good Faith estimate	\$617.00	\$400 (\$200/night)	\$168.49	None
<input checked="" type="checkbox"/> Actual Amounts				

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip involves an event that is arranged/organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

In order to have a significant number of California-based Senior Fellows participate in the event, we are hosting on the Hoover Institution's headquarters on Stanford University campus.

19. Name and location of hotel or other lodging facility:

Schwab Residential Center, 680 Serra Street, Stanford, CA 94305

20. Reason(s) for selecting hotel or other lodging facility:

Schwab Residential Center is owned and operated by Stanford University. It is in close proximity to the events that comprise the program.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Lodging expenses are less than the federal per diem for Palo Alto, CA. Meal expenses are less than the federal per diem for Palo Alto, CA.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Stanford University's Hoover Institution will provide coach-class, round trip airfare between Washington, DC and San Francisco, CA, and round trip ground transportation between Stanford University and SFO.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None.

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: Michael B. Franc

Name and Title: Michael Franc, Director of DC Programs

Name of Organization: Hoover Institution

Address: 1399 New York Avenue, NW, Suite 500, Washington, DC 20005

Telephone Number: 202.760.3200

Fax Number: 202.760.3191

E-mail Address: mfranc@stanford.edu

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THURSDAY, AUGUST 22, 2019

*All meetings will be held in: Lou Henry Hoover Building, Room 101, 580 Serra Mall,
Stanford, CA 94305*

8:30 – 9:00 AM: Continental Breakfast

9:00 – 10:10 AM: Environmental Markets: A Property Rights Approach
Terry Anderson will discuss his concept of “free market environmentalism”, the idea of using markets and property rights to solve environmental problems.

10:20 AM – 11:30 PM: History of Monetary Policy
Jennifer Burns will give a historical look at monetary policy and how she uses Hoover’s archives for her research.

11:40 – 12:50 PM: Immigration and Economic Performance
Tim Kane will discuss how immigration policies affectsour nation’s economic performance.

12:50 AM – 1:15 PM: Lunch

1:15 – 2:25 PM: Discussion on Health Insurance Markets
Kate Bundorf will focus on the future of health insurance and health-care-provider markets.

2:35– 3:00 PM: Hoover Tower Tour

3:10 – 4:30 PM: Archives presentation (economics focused items)
Jean Cannon will present archival materials from the Hoover collections and discuss how learning from history can help drive current policy.

4:40 – 5:45 PM: Campus tour

5:45 – 6:15 PM: Reception
Location: Fairweather Courtyard

6:15 – 8:15PM: Dinner Keynote: Strategies for Economic Growth
John Cochrane will discuss strategies to grow the economy and policies that support that growth.
Location: Fairweather Courtyard

8:15 PM: Return to Schwab Residential Center
Location: 680 Serra Mall, Stanford, CA 94305

FRIDAY, AUGUST 23, 2019

All meetings will be held in Lou Henry Hoover Building, Room 101, 580 Serra Mall, Stanford, CA 94305

9:00 – 9:30 AM: Continental Breakfast

9:30 – 10:40 AM: Healthcare Reform

Scott Atlas will discuss our current healthcare policies and how it can be reformed.

10:40 AM: Pick up boxed lunch and depart campus

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August 2019 Senate Staffers Attendance List:

Halie	Craig	Legislative Assistant	Sen. Pat Toomey (PA)
Ryan	Dattilo	Chief Counsel for Antitrust and Bankruptcy	Senate Judiciary Committee
Meghan	Dorn	Legislative Aide	Sen. Lindsey Graham (SC)
Alexander	Hanson	Legislative Assistant	Sen. Tom Cotton (AR)
Erich	Hartman	Professional Staff Member	Senate Budget Committee
Taylor	Hewes	Legislative Aide	Sen. Pat Toomey (PA)
Douglas	Levinson	Legislative and Research Assistant	Senator Rob Menendez (NJ)
Sanjana	Puskoor	Legislative Aide	Sen. Michael Bennet (CO)
Scott	Reber	Legislative Assistant	Sen. Risch (ID)
Louilly	Saney	Deputy Press Secretary	Sen. Tim Kane (VA)